



Estt. Srl. No. 09/2025
RBE No- Nil

EAST COAST RAILWAY
प्रधान मुख्य कार्मिक अधिकारी का कार्यालय/
Office of the Principal Chief Personnel Officer
रेल सदन, द्वितीय तल, भुवनेश्वर - 751017
Rail Sadan, IInd Floor, Bhubaneswar-751017

पूतरे/कार्मिक/आर ECoR/Pers/R/APAR

Date:10.01.2025

**ALL PHODs/CHODs,
DRMs/CWM/CAO&CPM,
East Coast Railway, Bhubaneswar.**

**Sub: Extension of timelines for completion of pending APAR for the year
2023-2024.**

उपर्युक्त विषय पर रेलवे बोर्ड पत्र सं. PC-VII/2024/HRMS/4, दिनांक 03.01.2025 की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of Railway Board's Letter No. PC-VII/2024/HRMS/4, dated 03.01.2025 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: As above,

(Subash Chandra Hota)
Assistant Personnel Officer - I
For Principal Chief Personnel Officer.

Copy to:-

1. Secy. to GM & AGM,
2. Chairman-RRB&RRC-BBS,
3. Dy.CPOs /Sr.DPOs, DPOs/SPOs, WPO/APOs of Personnel Department,
4. General Secretary's- ECoRSC & ECoRSU.

I/3113832/2025

GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD (रेलवे बोर्ड)

File No. PC-VII/2024/HRMS/4

New Delhi, Dated : /01/2025

To,

**The General Managers,
All India Railways/PUs/TTs
(As per standard mailing list)**

**Sub : Extension of timelines for completion of pending APAR for the year
2023-2024.**

Ref : Board's letter of even number dated 15.05.2024 and 01.08.2024.

Vide Board's letter under reference timelines for completion of APARs for the year 2023-2024 through HRMS was issued. As per the timelines, entire process was to be completed by 31st December, 2024.

2. It has been observed that on expiry of the timeline around 25000 APARs are pending across various field units at various levels. After careful consideration of the pendency position, in order to obtain maximum finalization of APARs, it has been decided by the Competent Authority to extend the timeline for finalisation of the APARs pending at reviewing and accepting stages till **January, 31st 2025**. There will be no extension for timelines in respect of pending APARs at self appraisal stage and reporting stage.

3. All field units may take necessary steps to ensure that the pending APARs are completed within the extended timelines. It may please be noted that no further extension of timelines will be granted.

4. This issues with the approval of Competent Authority.

(Jaya Kumar G)
Joint Director Pay Commission & HRMS
Railway Board
Tele. No. 011-47845125
E-mail ID: jaya.kumarg@gov.in

Copy to :

- i. PPS to AM/HR for information of AM/HR
- ii. JS Railway Board
- iii. GM/HRMS/CRIS: The APARs pending at Self appraisal and reporting stage may be force forwarded to the reviewing stage and the portal may be closed for submitting

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the self appraisal and reporting level.